



BRANDON SCHOOL DIVISION

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES, THE BRANDON SCHOOL DIVISION, HELD IN THE J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE, 1031 - 6TH STREET, BRANDON, MANITOBA, AT 7:00 P.M., MONDAY, APRIL 25, 2016.

PRESENT:

Mr. M. Sefton, Chairperson, Dr. L. Ross, Vice-Chairperson, Ms. S. Bambridge, Mr. P. Bartlette, Mrs. P. Bowslaugh, Mr. G. Buri, Mr. G. Kruck, Mr. J. Murray, Mr. K. Sumner.

Mr. D. Labossiere, Secretary-Treasurer, Ms. B. Sangster, Recording Secretary, Ms. T. Curtis, Live Streaming Video Operator.

Senior Administration: Mr. M. Gustafson, Assistant Superintendent, Mr. G. Malazdrewicz, Assistant Superintendent, Ms. E. Jamora, Assistant Secretary-Treasurer, Ms. B. Switzer, Director of Human Resources.

REGRETS:

Dr. D. M. Michaels, Superintendent/CEO.

The Chairperson called the meeting to order at 7:00 p.m. and welcomed everyone in attendance.

AGENDA

1.00 AGENDA/MINUTES:

1.01 Reference to Statement of Board Operations

1.02 Approval of Agenda

Trustee Kruck noted he had a Report regarding the Day of Pink.

Trustee Bowslaugh noted she had a Report to share.

Trustee Bambridge noted she had one Report and one In-Camera item.

Mr. Greg Malazdrewicz, Assistant Superintendent, noted he had two Personnel items for In-Camera.

Mr. Mathew Gustafson, Assistant Superintendent, noted he had one Student matter for In-Camera.

Mr. Kruck – Mr. Buri
That the agenda be approved as amended.
Carried.

1.03 Adoption of Minutes of Previous Meetings

- a) The Minutes of the Regular Board Meeting held April 11, 2016 were circulated.

Mr. Bartlette – Mr. Murray
That the Minutes be approved as circulated.
Carried.

2.00 GOVERNANCE MATTERS:

2.01 Presentations For Information

2.02 Reports of Committees

a) Facilities & Transportation Committee Meeting

The written report of the Facilities & Transportation Committee meeting held on April 12, 2016 was circulated.

Trustee Kruck indicated he was listed as both in attendance and absent at this meeting, when he was in fact absent. The Minutes will be amended.

Mr. Buri – Mr. Kruck
That the Minutes be received and filed.
Carried.

b) Personnel Committee Meeting

The written report of the Personnel Committee meeting held on April 19, 2016 was circulated.

Mr. Murray – Ms. Bambridge
That the Report be received and filed.
Carried.

c) Day of Pink

Trustee Kruck provided a verbal update on the luncheon organized by Youth Revolution featuring one of the founders of Day of Pink, Travis Price.

d) Milestones Committee

Trustee Bowslaugh provided information on the Wellness Fair for children aged 3 & 4, being held at the Keystone Centre on April 26, 2016.

e) National School Boards Association (NSBA) Annual Conference – Boston, MA

Trustee Bambridge gave a brief oral report on the NSBA conference she attended from April 9 to 11, 2016.

Trustees asked questions for clarification and Trustee Bambridge noted that she would provide the Trustees with a copy of her report.

2.03 Delegations and Petitions

2.04 Communications for Action

- a) Trustee Sefton noted a late item to be added under Communications for Action, having received a letter from Mr. Malcolm Oldcorn, regarding the Division-Wide Middle Years

Oratorical Event taking place on May 12, 2016. The letter indicated that the event is looking for support from the Division and a late motion was prepared.

Refer Motions.

2.05 Business Arising

- From Previous Delegation

- From Board Agenda

- MSBA issues (last meeting of the month)

Trustees discussed the possible Brandon School Division move from Region 1 to Region 5/6 (Metro Divisions). Trustee Sefton indicated he had contacted MSBA and was told that a change to By-law 5 would be required and that this change would not occur before next March. Trustees asked questions for clarification. Trustee Murray suggested that the Chair and Vice-Chair go to Winnipeg and meet with the MSBA executive. Trustees agreed this was the will of the Board.

- From Report of Senior Administration

a) School Reports:

École secondaire Neelin High School:

Mr. Michael Adamski, Principal of École secondaire Neelin High School, along with teachers Ryan Appel and Tara Leach, provided a presentation to the Board of Trustees on their "Day of Life" which took place on February 24, 2016.

Highlights of the presentation included:

- The Concept
- The Journey
- Topics of the day included:
 - How to be an adult
 - How to dance the Waltz, Polka, Two-step and more
 - Boredom into Creativity (unaided by digital devices)
 - Veggie Identification Challenge
 - Romantic Navigation
 - Self-Defense
 - Responsible Pet Care
 - Survival Skills
 - Emotional Health: Managing Stress, Anxiety, Anger and Being Kinder
 - Etiquette: Formal Dressing and Dining
 - Braiding, Curling and Styling Hair
 - Entertaining Children without Technology
 - The Habitable House and Online Shopping
 - Appreciating Classical Music, Song Writing, and Introduction to Guitar
 - How to Make Small Talk
 - How to Play Cards
 - Overcoming Stage Fright
 - How to Bake and Decorate a Cake
 - How to Promote an Event
 - How to be a YouTuber
 - Easy Cooking

- Money Master: How to do Income Tax, Budgeting and Investing
 - Diet and Exercise for Health and Happiness
- Free mac and cheese and veggies for 500 was catered by LifeSkills students and staff.

Students Willow Harvey and Adriana Quiring attended the Board Meeting and provided their perspectives on the Day of Life.

(Trustee Ross exited at 7:58 p.m., returned at 7:59 p.m.)

Trustee Buri noted that he thought this was a great idea and asked if it will be repeated next year. Mr. Adamski responded that this project is being reviewed and may be brought forward again.

École New Era:

Mr. Phil Vickers, Principal of École New Era School, provided a report to the Board of Trustees on the School's Tell Them From Me Survey results. As a staff, in reviewing these results, specifically within the grade 7 and 8 students, they felt that the lack of feeling a sense of belonging in the school community and a lack of feeling safe at the school were significant areas of concern and need of focus.

Based on the data, the school started the Bruce Wellman Collaborate Data Inquiry model to explore this area further. To collect the data, school staff implemented their Salmon Slip program. This was not designed to be a punitive program but an educational opportunity for students while collecting required data. On March 4, as a staff, they followed the Bruce Wellman Collaborate Data inquiry model process.

Summary of Results (From February 1 – March 24):

- 271 behaviour slips were issued
- 80% of students had 0 slips
- 15% of students had 1-2 slips
- 2% of students had 3-4 slips
- 3% of students had 5 or more slips

Observations from staff members:

- 95% of students had less than two slips
- 97% of students averaged less than 1 slip per week
- Only 15 students (3%) received 46% of the behaviour slips

Positive Effects to date:

- Students are more aware of the school wide behaviour expectations
- Staff are more aware of the specific behaviour concerns and are better able to address them
- Communication between all staff has improved

Next Steps:

- May 20th – Staff will look at all data collected from February. They will define their causal theory and set out an action plan. They will also define the data that needs to be collected to verify or refute their causal theory. All of this will become part of their School Development Plan.

- b) Learning Support Services Presentation:
 - NIL
- c) Items from Senior Administration Report:
 - P.E.O. Chapter R Scholarship – Refer Motions.

2.06 Public Inquiries (max. 15 minutes)

2.07 Motions

- 44/2016 Dr. Ross – Mr. Buri
That the Agreement for establishment of a scholarship for a female student graduating from the Neelin High School Off-Campus program to be known as “The P.E.O. Chapter R Scholarship” in the amount of \$275.00 for the 2015-2016 school year be approved and the Chairperson and Secretary-Treasurer be and are hereby authorized to affix their signatures and the seal of the Division thereto.
Carried.
- 45/2016 Mr. Buri – Dr. Ross
That the 2017-2018 to 2021-2022 Five-Year Capital Plan be approved for submission to the Public Schools Finance Board.
Carried.
- 46/2016 Ms. Bambridge – Dr. Ross
That the appointment of MCM Architects Inc. to design and tender the New Era School Grooming Room project, be approved, subject to approval by the Public Schools Finance Board.
Carried.
- 47/2016 Mr. Murray – Mr. Buri
That the appointment of Agassiz Consulting for the design, tender, contract/administration and inspections for the Crocus Plains Kitchen Roof Replacement, be approved, subject to approval by the Public Schools Finance Board.
Carried.
- 48/2016 Mr. Sumner – Mrs. Bowslaugh
That Agassiz Consulting be appointed as the roofing consultant for the Division Office Roof replacement.
Carried.
- 49/2016 Mr. Sumner – Mr. Bartlette
That support for the Division Wide Oratorical Event for Middle Years in the amount of \$500 be approved.
Carried.

2.08 By-Laws

Mr. Kruck

1st Reading – By-Law 3/2016

That By-law 3/2016 being a borrowing by-law in the amount of \$361,100.00 upon the credit of the Division by the issue and sale of the security to meet partial costs for construction of:

School

Project

Betty Gibson School	Grooming Room
Earl Oxford Middle	Steam Boiler Replacement
Meadows School	Elevator
Meadows School	Three Classroom & Elevator Access Addition
Waverly Park School	Two Classroom Addition
Vincent Massey High School	Renovation of Two Science Classrooms
Vincent Massey High School	Emergency Masonry Gym Wall Study
Meadows School	Science room

be now read for the first time.

THE BRANDON SCHOOL DIVISION

BYLAW NO. 3/2016

Being a bylaw of the Board of Trustees of The Brandon School Division for the purpose of borrowing the sum of Three Hundred Sixty One Thousand One Hundred Dollars (\$361,100.00) and of issuing a Debenture and/or Promissory Note (hereinafter called the Security) therefore.

WHEREAS it is deemed necessary and expedient to raise by loan the sum of \$361,100.00 upon the credit of the Division for the purpose of payment to meet partial costs for construction of the following:

<u>School</u>	<u>Project</u>
Betty Gibson School	Grooming Room
Earl Oxford Middle	Steam Boiler Replacement
Meadows School	Elevator
Meadows School	Three Classroom & Elevator Access Addition
Waverly Park School	Two Classroom Addition
Vincent Massey High School	Renovation of Two Science Classrooms
Vincent Massey High School	Emergency Masonry Gym Wall Study
Meadows School	Science room

NOW THEREFORE, pursuant to the provisions of The Public Schools Act, the Board of Trustees of The Brandon School Division, duly assembled, enacts as follows:

- 1) That it shall be lawful for the said School Trustees to borrow the sum of \$361,100.00 by the issue and sale of the Security of the said School Division as set out below.

2) That the said Security shall be issued at Brandon, Manitoba and shall be dated the 31st day of May, 2016 and shall be payable to the Registered Holder at the Office of the Minister of Finance, Winnipeg, Manitoba as follows:

The Security shall be so issued that the amount thereby borrowed shall be repayable in twenty (20) equalized consecutive annual installments of \$25,695.60 each, including principal and interest at the rate of 3.6250 per cent (%) per annum, payable annually on the 31st day of May as per Schedule "A" attached.

3) That the first installment shall be payable on the 31st day of May, 2017.

4) That the Security shall be signed by the Chairperson of the Board and the Secretary-Treasurer of the said School Division.

5) That provisions shall be made for the payment of the said Security, and such provision shall form part of, and be included in, the annual statements of monies required for the purpose of the School Division.

GIVEN FIRST READING by the said Board of Trustees of The Brandon School Division assembled at Brandon, in the Province of Manitoba, this _____ day of _____, 2016.

SECOND READING the __Day of _____, 2016.

THIRD READING the_____Day of _____, 2016.

Chairperson

Secretary-Treasurer

CERTIFIED a true copy of Bylaw No. 3/2016 of the Board of Trustees of the Brandon School Division given first reading, the day and year above written.

Secretary-Treasurer

2.09 Giving of Notice

2.10 Trustee Inquiries

Trustee Kruck asked about the anti-bullying and cyber-bullying posters that were discussed on Budget Day. Mr. Mathew Gustafson, Assistant Superintendent, responded that there has been no progress to date on this matter and that it is a long-term project.

3.00 ADMINISTRATIVE INFORMATION:

3.01 Report of Senior Administration

Mr. Mathew Gustafson and Mr. Greg Malazdrewicz, Assistant Superintendents, provided highlights on the following items from the April 25, 2016 Report of Senior Administration:

- Academic Preparedness – Riverview School
 - Personalized Learning – “Voice and Choice”
 - Smart Goal Statement
- Student Achievements
 - WE Are Silent (Human Rights Awareness)
 - We Collect Food (January 18 to 27, 2016 – Collected rice and Pasta for Samaritan House)
 - Red Cross Day of Pink
 - Homemade Sale
 - We Create Change (March 14 to 18, 2016)
 - Spirit Week (March 21 to 25, 2016)
- Global Citizenship – Crocus Plains Regional Secondary School
 - Activities that focused on the specific areas of Personal Growth and Ethical Citizenship
 - Day of Pink – Group Photo at the front of the school
 - Mentorship with Betty Gibson School middle years students
 - Digital Citizenship – appropriate cell phone use.
- Health and Wellbeing – Kirkcaldy Heights School
 - Professional Learning Community group movement activities
 - Anti-Bullying initiatives
 - Day of Pink activities
 - ACC Mentorship Program, Big Brothers and Sisters In-School Mentoring Program, Career Trek, and the Power of Being a Girl
- Student Achievements
 - Les Voyageurs
- Administrative and Statistical Information:
 - Suspensions
 - English as an Additional Language (EAL) Enrolment Update – March 31, 2016

Dr. Ross – Mrs. Bowslaugh

That the April 25, 2016 Report of Senior Administration be received and filed.

Carried.

3.02 Communications for Information

- a) Sharon Curtis, Secretary, Manitoba Education and Advanced Learning, April 6, 2016, enclosing the award of the Board of Reference with respect to the hearing held February 29, 2016, in Souris, Manitoba. The award of the board is final and has effect in accordance with its terms. However, The Public Schools Act does not preclude an application to the Court of Queen’s Bench for judicial review respect the award.

Referred to the Office of the Secretary-Treasurer.

3.03 Announcements

- a) Education Committee Meeting – 10:00 a.m., Thursday, April 28, 2016, Boardroom.

- b) Finance Committee Meeting – 2:00 p.m., Tuesday, May 3, 2016, Boardroom.
- c) Divisional Futures & Community Relations Committee – 12:00 p.m., Thursday, May 5, 2016, Boardroom.
- d) NEXT REGULAR BOARD MEETING – 7:00 p.m., Monday, May 9, 2016, Boardroom.

Mr. Buri – Ms. Bambridge

That the Board do now resolve into Committee of the Whole In-Camera. (8:28 p.m.)

Carried.

IN COMMITTEE OF THE WHOLE IN CAMERA

4.00 IN CAMERA DISCUSSION:

4.01 Student Issues

- Reports

- a) Mr. Mathew Gustafson, Assistant Superintendent, provided information on a Student matter.

- Trustee Inquiries

4.02 Personnel Matters

- Reports

- a) Confidential #1 – Personnel Report was presented.
- b) Confidential #2 was presented and discussed.
- c) Mr. Greg Malazdrewicz, Assistant Superintendent, provided information on a Personnel matter.

- Trustee Inquiries

4.03 Property Matters/Tenders

- Reports

- Trustee Inquiries

4.04 Board Operations

- Reports

- Trustee Inquiries

Mr. Kruck – Mr. Murray

That the Committee of the Whole In-Camera do now resolve into Board.

Carried.

50/2016 Mr. Buri – Mr. Bartlette

That Confidential #2 and the recommendations therein be approved.

Carried. (8-1, Trustee Sumner Opposed)

5.00 ADJOURNMENT

Ms. Bambridge – Mr. Murray
That the meeting does now adjourn (9:27 p.m.)
Carried.

Chairperson

Secretary-Treasurer